

ST. XAVIER'S COLLEGE, RANCHI
(An Autonomous College of Ranchi University, Ranchi)
ADMISSION INSTRUCTIONS
DEPARTMENT OF VOCATIONAL & MANAGEMENT
STUDIES (2017-20)
5TH Provisional Selection List

Please Note:

1. Admission can be taken from July 11, 2017 as per schedule given below.
2. Last date for taking admission is July 14, 2017. Admission will go on even during the College Holidays.
3. After verification of Acknowledgement Card, Application Form, Cash Challan and original certificates from the Library, the required fee may be paid in any Branch of United Bank of India or DD payable to 'Principal, St. Xavier's College, Ranchi' through fee challan, to be collected from Admission Counter. Fee can also be paid through Debit Card for which there will be 1% service charge.
4. At the time of admission original certificates have to be shown and copy of Aadhar Card/Receipt, original school/College leaving/Transfer Certificate have to be deposited.
5. Students coming from CBSE/CISCE Board should submit the Migration Certificates at the time of admission.
6. Full fee has to be paid at the time of admission.
7. Fees once paid will not be refunded at any circumstance.
8. Request for admission after cut-off date will not be entertained.
9. Right of admission is reserved with the Principal. In case of clerical mistake, fake mark sheet etc. Principal's decision will be final.
10. Biographical data and four stamp-size photo (2cm X 2.50 cm) should be submitted.
11. Parents of selected students have to submit anti-ragging affidavit not to indulge in ragging.
12. Specimen copy of anti-ragging affidavits can be collected from admission counter or download from college website.
13. Dress Code is applicable.

**B.COM.(ADVERTISING AND MARKETING)
(Off-line Application)**

Code No.

0141 0148

RETAIL MANAGEMENT(Off-line Application)

Code No.

0049 0125 0155

0103 0143 0157

**B.COM(OFFICE MANAGEMENT AND SECRETARIAL
PRACTICE) (Off-line Application)**

Code No.

0139 0151 0160

0146 0152

**B.COM :INTERNATIONAL ACCOUNTS AND FINANCE
(Off-line Application)**

Code No.

0144 0149 0153

0147 0150

B.VOC.: BUILDING CONSTRUCTION MGT. (Off-line Application)

Code No.

0140 0142

