

**Minutes of the second meeting of Internal Complaints Committee (ICC)
Sexual harassment at workplace (Prevention, Prohibition and Redressal)
held on 23-03-2018**

A. MEMBERS PRESENT

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|----------------------------|-------------------|
| 1. Dr. Bharti Singh Raipat | Presiding officer |
| 2. Dr. Madhulika Sinah | Member |
| 3. Dr. Anupama Bhargava | Member |
| 4. Mrs. Vandana Tete | Member |
| 5. Dr. Sanjay Kumar | Member |
| 6. Dr. Marcus Barla | Member |
| 7. Aaliya Sehar (Student) | Member |
| 8. Rashmi Priya | Member |

B. MEMBERS ABSENT

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| 1. Dr. Vasawi Kiro | Member |
| 2. Dr. Sujit Bose | Member |
| 3. Dr. Arun Kumar Sinha | Member |

C. AGENDA

1. Framing the working rules of the committee

Following points were discussed / agreed for further action

1. Presiding officer welcomed all the members of ICC.
2. Working rules of the committee were framed as per the UGC guidelines and will be uploaded soon on the college website.
3. Consent form for complainant to be prepared.
4. College holidays to be differentiated from vacation for functioning of ICC.
5. The decision on whether ICC will be functional during vacation will be taken in consultation with the Head of the Institution.
6. The meeting concluded with vote of thanks by Presiding officer.

B. C. Raipat
24/03/18